

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,**

June 9, 2016

Present: Matt Hill, Michael Justin, Robert Ferguson, Bill Lightner, Steve Trimble, Diane Trout-Oertel,

Absent: Richard Dana (excused) Matt Mazanec (excused), Amy Meller (excused), David Riehle (not excused), David Wagner (excused)

Staff Present: Amy Spong, Allison Suhan, Fred Counts, Alex Greenwood

PUBLIC HEARING/DESIGN REVIEW

I. Call to Order: 5:05 pm

II. Approval of the Agenda: *Commissioner Trimble moved to approve the agenda. Commissioner Trout-Oertel seconded the motion. **Motion passed 4-0.***

III. Conflicts of Interest: *None stated.*

IV. Approval of Meeting Action Minutes

A. May 12, 2016 Business Meeting

B. May 26, 2016 Public Hearing

*Commissioner Lightner moved to approve the minutes. Commissioner Trout-Oertel seconded the motion. **Motion passed 5-0.***

V. Pre-Applicaton Review

A. 240 Fourth Street East, Lowertown Heritage Preservation District, by Ryan DuPuis – Kaas Wilson Architects, for a preliminary review to construct a six-to-seven story, 86-unit apartment building with basement-level parking. (Spong, 266-6714)

Link Wilson, Kaas Wilson Architects, presented the project and introduced additional team members present. The applicant provided revised drawings that responded to the staff report. The Commission was pleased with the changes, specifically the more vertical rhythm, roofline articulation, and materials. The applicant confirmed that the potential closing of the Hackett Block windows would not be necessary as there will be 5 feet between the buildings. The Commission stated that the ghost signs should be professionally documented before any work takes place and the existing foundations on the site should be investigated and documented.

VI. Old Business: *None stated.*

VII. New Business: *None stated.*

VIII. Chair Announcements:

A. Chair Dana announced that the A-Line is opening this weekend with free rides.

B. This will be Commissioner Trout-Oertel's last meeting.

IX. Staff Announcements:

A. Staff introduced Alex Greenwood as the new HPC graduate intern. Fred Counts' last day as graduate intern will be June 24th. The undergraduate intern will be starting June 20th.

X. Motion to Adjourn: 6:14 pm

Submitted by A. Suhan